



Dear Valued Guest,

Below is our account application form and credit card authorization form. You must fill out both parts of the application and simply indicate your payment method. Questions, please call (818) 558 3177.

Account Application Form

Date: _____

Company name: _____

Client Name: _____

Phone Number: _____ Cell Number: _____

E-mail Address: _____ Fax #: _____

Billing Contact: _____ Phone Number: _____

Billing Address: _____

City: _____ State: _____ Zip: _____

Payment Method (please mark which type of payment method you prefer):

Direct Bill

Credit Card

Upon completion of this application, the undersigned agrees to the following terms: Invoices are due upon presentation and payment shall be considered past due if not received within thirty (30) days from date of billing. Client will be billed for No Shows. All reservations must be cancelled 4 hours in advance for airport pickups and 24 hours in advance for charters (excluding Holidays and Prom season which require 3 days cancellation notice). The undersigned hereby agrees to the above company policies and authorizes all charges affiliated with above company or client. Please note rates are subject to change without notice.

Signature: _____ Date: _____

Authorized Name: _____ Title: _____

Credit Card Information – (required to guarantee payment)

Card Type:_____

Card Number:_____ Exp:_____

Billing Address:_____

City:_____ State:_____ Zip:_____

Phone Number:_____ Fax:_____

The undersigned authorized Arcadia Transit Inc dba SuperShuttle / BlackCar to charge their credit card for all transactions relating to their personal or corporate account. If undersigned prefers direct bill method, Arcadia Transit dba SuperShuttle / BlackCar is authorized to charge any and all outstanding balances exceeding 30 days including interest and collections fees to the credit card on this application.

Card Holder Name:_____ Ph#:_____

Card Holder Signature:_____ Date:_____

**PLEASE FAX THIS AUTHORIZATION FORM ALONG WITH A COPY OF YOUR CREDIT CARD (BOTH SIDES), COPY OF YOUR DMV DRIVER LICENSE/DMV IDENTIFICATION CARD TO (818) 768 6670.
Questions, please call (818) 558 3177.**

